

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
May 13, 2021

Public Notice posted May 12, 2021, 3:00p.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled Meeting** held on the **13th day of May 2021 at 5:30p.m.** with Mayor Stephen Brinlee, presiding via ZOOM. The Roll Call was conducted with the following verbal responses. All City Councilmen/women attended in person.

ROLL CALL:

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	GOAD	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS	PRESENT		

CITIZEN COMMENTS:

There were no sign ins on the Citizen Comment.

- 1. DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 8, 2021.**
- 2. DISCUSS AND TAKE ACTION TO APPROVE APRIL 2021 CLAIMS FOR PAYMENT.**
- 3. DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS MAY 14 THROUGH JUNE 10, 2021.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE FIRST 3 ITEMS ON THE AGENDA. Mayor Brinlee asked if there was any discussion. Councilman Littlejohn asked why the large number of checks to individuals. Mayor Brinlee stated Park & Rec's Baseball League had trouble finding enough coaches; therefore, had to refund fees to those who did not get on a team.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Abstain
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 4. PRESENTATION: NEED TO HAVE TRAFFIC CAMERAS AT MAIN STREET INTERSECTIONS.**

Ms. Teresa Shrum stated she believes mounting cameras at the three street lights would be advantageous to the Security of the City and helpful to Wilburton Police Department (WPD). Her son's pickup was stolen on April 5th. Had there been cameras on Main Street, there would have been a better chance of identifying who took the pickup. Additionally, in her discussions with the businessmen on Main Street, she was told they would appreciate the extra layer of security as it would allow many of the businesses to be included in the footage. She asked the City Council to consider the installation of cameras on the streetlights. Councilman Haynes asked CH Bias if the cameras would help WPD. CH Bias stated he has no experience with them but he thought it would be helpful. He will visit with other cities who have them to determine their usefulness. Councilman Haynes then stated that the next question would be determining the details such as cost, files storage, maintenance, etc. City Attorney Richard Lerblance stated the City should send out a Request for Proposal and see what responses were received. Councilman Sims suggested looking for grants to pay for it. Mayor Brinlee thanked Ms. Shrum and said he would be talking with her on the progress.
- 5 PRESENTATION: MAIN STREET PROGRAM'S WILBURTON ECONOMIC IMPACT OVERVIEW.** Ms. Maryellen Mooney, President, Main Street Program Board, stated Wilburton's Main Street Program will celebrate its 20th Anniversary on June 3rd. She listed several accomplishments impacting the Community: Assisted 134 new businesses; \$1,065,000 documented volunteer hours; sponsored events bringing in visitors and dollars; and initiated and maintained year-round downtown beautification projects. Upcoming events include the 20th Anniversary "Community Celebration on Central" June 3rd which includes free meals, games, horseshoes, live music, and raffles to say thank you to the community who has been so very supportive. We have initiated a new event, "Best of Our Ladies" as requested to complement "20 Men Who Cook", one of the more popular events.

Ms. Mooney stated the City has been a big part of Main Street Program's success and thanked the Council for their support. She also expressed her appreciation to Mr. Elder and his crew for their labor in cleaning up the planters. The Main Street Board has four points they strive to accomplish with each event which have been successful for 20 years and they hope not to change their goals to ensure a successful next 20 years.

Councilman Sims thanked them for their solid contributions and wished them future success. This was echoed by Councilman Littlejohn. Councilman Haynes added that with the City Sales Tax income increasing steadily and with the knowledge that Main Street Program has a hand in that increase, he would like to see the revenues shared in some way. Mayor Brinlee congratulated Main Street Program for their successful 20 years. He stated that he was able to increase their amount in last year's budget and would determine if that is possible again this next fiscal year. He thanked Ms. Mooney and Mr. Walker for their presentation.

- 6 DISCUSS AND TAKE ACTION TO APPROVE CRAWFORD & ASSOCIATES FY 2021-2022 CONTRACT.** Mayor Brinlee asked if there was any discussion. Councilman Littlejohn asked if this contract has any major changes from last year's contract. Mayor Brinlee stated it is much the same.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO APPROVE CRAWFORD & ASSOCIATES FY 2021-2022 CONTRACT.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 7 DISCUSS AND TAKE ACTION TO APPROVE FEED THE NEED FOUNDATION 2021-2022 CONTRACT FOR \$12,811.20.** Mayor Brinlee stated he had looked it over. City Clerk Blankenship said there is no change to the cost from the last contract.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE FEED THE NEED FOUNDATION 2021-2022 CONTRACT FOR \$12,811.20.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 8. DISCUSS AND TAKE ACTION TO APPROVE UPDATE OF LATIMER STATE BANK AND FIRST NATIONAL BANK ACCOUNTS' SIGNATORIES: REMOVE DEBBIE VEGA AND ADD KARSYN BRIGANCE.** Mayor Brinlee stated this is to update information and authorize Ms. Brigance.

MOTION BY HAYNES, SECOND BY SIMS, TO APPROVE UPDATE OF LATIMER STATE BANK AND FIRST NATIONAL BANK ACCOUNTS' SIGNATORIES: REMOVE DEBBIE VEGA AND ADD KARSYN BRIGANCE.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 9. DISCUSS AND TAKE ACTION TO APPROVE CONTRACT WITH SALTUS TECHNOLOGY FOR \$31,994 FOR DIGITICKET.** Mayor Brinlee stated that the Council had previously approved the purchase of DigiTicket, but Council now must approve the specific contract for that purchase. City Attorney Lerblance stated he reviewed the contract and it is pretty straight forward. He said that from his understanding this will "Be a Godsend for WPD": well spent money. The officer writes a ticket and it goes straight to the City Clerk. CH Bias agreed and stated the officers will be able to complete their traffic stops faster and get on to their next call. Additionally, the tickets will be readable! Councilman Haynes asked what the source is for the funds and CH Bias stated from a District Attorney's Grant. Councilman Sims asked the mayor about funding reoccurring costs. Mayor Brinlee stated he will ensure WPD is budgeted for that for FY21-22.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE CONTRACT WITH SALTUS TECHNOLOGY FOR \$31,994 FOR DIGITICKET.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

10. NEW BUSINESS.

- A. Councilman Littlejohn discussed the parking lot on the west end of the Sports Complex and, “the big mess in traffic control with parking every other which way.” He stated he had discussed with Jason Bell who thought the use of cones for control. He asked for suggestions. Mr. Elder suggested putting up new signs. He stated trying to stripe parking lanes on gravel would not work. He said Twin Cities has barriers to use that would control the direction of travel and not allow cutting across the parking lot. He mentioned that some were parking at the Rodeo grounds in the “No Parking” area and should be ticketed to discourage that. Mayor Brinlee stated he will put the issue on his project list.

11. ADJOURN.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO ADJOURN AT 6:00pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	GOAD	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

JAYME GOAD, Ward 4

JULIA KENDALL, Ward 5